



All medical appointments must be processed and authorized a minimum of 48 hours in advance by the Medical Transportation Coordinator at the Kanesatake Health Center Inc. **PRIOR** to the date of the medical appointment.

Steps in requesting Medical Transportation Service:

1. Calling medical transportation coordinator (450) 479 – 6000 ext. 226
2. Provide your Name, Address, Telephone number, Date of Birth, Band Number.
3. Provide Date, Time, Place, Dr.'s name & Telephone Number, Specialty (family doctor, x-ray, oncology department, etc.)
4. The medical transportation coordinator will advise you of the availability with our vehicles. Should we be unable to provide you with service using the K.H.C. vehicles,
 - a) We would request that if you know an available driver who may be available to transport you with their vehicle;
 - i) You must provide name, telephone number of the available driver.
 - ii) No parking receipt will be accepted for reimbursement.
 - b) Should no such person be available, a contracted service will be provided to ensure that you make it to your appointment.
5. The Medical Transportation Coordinator will contact you the day prior to your appointment advising you of which driver and the time in which you will be picked up.

The Kanesatake Health Center Inc. vans are for medical transportation services only and will not be utilized as a taxi service.